



Hochschule Düsseldorf  
University of Applied Sciences

Hochschule Düsseldorf –University of Applied Sciences  
Student Support  
Münsterstr. 156  
Building 2, floor 1  
40476 Düsseldorf

(Student ID card)

### Application for Reimbursement

I herewith apply for reimbursement of the semester fee, administration fees or travel pass fee.

Application/student ID no.: \_\_\_\_\_

Faculty: \_\_\_\_\_

**Name and address:** \_\_\_\_\_

E-mail: \_\_\_\_\_

**Bank details:** \_\_\_\_\_

Account holder: \_\_\_\_\_

IBAN\*:

SWIFT / BIC\*:

**\*SEPA:**  
Please enter your IBAN and SWIFT or BIC details. These can generally be found on your bank statement or your debit card.

Amount paid: \_\_\_\_\_

Reason for reimbursement:  
(attach your Student ID Card and travel pass)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature (student)

\_\_\_\_\_  
Authorised by (administrator)

**Please note: Please complete the German form. This English translation is intended to allow English-speaking students a better understanding of the document. It is solely for information purposes and only the German version is legally binding.**